

## Accounts Receivable Rel 8.12

**Duration:** 4 Days

### What you will learn

This class teaches the fundamentals of establishing and managing the EnterpriseOne Accounts Receivable system. In this four-day class, you will learn how to efficiently plan the setup and control requirements that enable you to process transactions that affect customer account balances.

Hands-on activities will guide you through the setup of the system foundation, enter customer information, manage invoices, apply customer payments, and process other types of accounts receivable information that affect your organization's cash flow.

Learn to:

Set up the JD Edwards EnterpriseOne Accounts Receivable system

Enter various types of invoices

Enter various types of receipts

Process receipts

Process automatic debits

Process accounts receivable drafts

### Audience

Business Analysts

Functional Implementer

Project Manager

### Prerequisites

*Required Prerequisites*

Organization and Chart of Accounts Setup Rel 8.12

### Course Objectives

Set up the AR system foundation

Manage customer information

Process accounts receivable invoices

Process sales order invoices

Process manual receipts

Process automatic receipts

Process automatic debits

Process accounts receivable drafts

Process credit reimbursements

Net AR and AP transactions

Print accounts receivable reports

Process AR tax information

## Course Topics

### **Business Process Overview**

Describing the Accounts Receivable Business Process  
Describing features of the Accounts Receivable system  
Describing the Accounts Receivable system flow  
Describe the Accounts Receivable system integration

### **Setting Up the Accounts Receivable system**

Establish Accounts Receivable system constants  
Describing batch approval and post security  
Describing next numbers for Accounts Receivable  
Identifying user defined codes for Accounts Receivable  
Setting up automatic accounting instructions for Accounts Receivable  
Setting up payment terms for Accounts Receivable  
Setting up tax Information  
Describing AR master business functions

### **Managing customer information**

Setting up customer records

### **Processing invoices**

Explaining invoice entry processing options  
Creating invoices using standard invoice entry  
Creating invoices using speed invoice entry  
Revising un-posted invoices  
Processing recurring invoices  
Describing how to print AR invoices  
Posting invoices  
Describing batch invoice processing

### **Reviewing customer ledger information**

### **Performing the order to cash process**

Processing basic sales orders

### **Processing manual receipts**

Updating invoices for payment  
Explaining processing options for the standard receipts entry program (  
Entering manual receipts using the standard receipts entry program  
Entering receipts using speed receipts entry  
Approving and posting receipts to the general ledger  
Revising receipts

### **Processing automatic receipts**

Describe automatic receipts processing  
Setting up the system for automatic receipts processing  
Creating and applying receipts automatically

### **Processing auto debits**

Describing automatic debits processing  
Describing bank account setup for auto debits

Describing how to process automatic debits  
Describing transferring auto debits to the bank

### **Processing accounts receivable drafts**

Describing drafts  
Setting up the system to process drafts  
Accepting drafts  
Describing additional revisions to drafts

### **Processing credit reimbursements**

Describing the credit reimbursement process  
Generating credit reimbursements

### **Netting AR and AP transactions**

Describing AR/AP netting  
Explain the setup for AR/AP netting  
Describe how to manually net AR and AP transactions

### **Printing Accounts Receivable reports**

Describing Accounts Receivable reports  
Describing integrity reports

### **Processing AR tax information**

Describe the AR tax reporting process  
Update the tax tables  
Review tax information